

Reuse, Refurbish, Recycle and WEEE Process

At Refurb IT, our goal is to extend the life of devices (laptops, tablets and smartphones) by refurbishing them for reuse whenever possible.

Our reuse and recycling process ensures that we are doing our part to reduce electronic waste and promote a circular economy. By extending the life of electronic devices through refurbishment and reuse, and recycling them responsibly, when necessary, we are contributing to a more sustainable future for our communities and the planet. Thank you for joining us in this important mission.

This document outlines our procedures for refurbishing and reusing donated devices, including the quality control processes, the use of appropriate software licenses, and the procedures for donating refurbished devices.

When you donate a personal electronic device to us, we will assess its suitability for refurbishment and reuse.

1. If the device is in good condition and can be refurbished, we will:
 - wipe any data from it using professional industry standard software.
 - repair and replace any minor replaceable parts.
 - install a new windows licence and the necessary software for the new user.
 - perform a final quality check.
 - donate the device to an individual or family facing digital poverty through our partners.
2. If the device is beyond repair or cannot be refurbished for reuse, we will recycle it under the WEEE Directive. As a registered Waste Carrier with the Environment Agency (certificate #CDDL473064), we adhere to strict guidelines for the safe and responsible disposal of electronic waste. We work with trusted recycling partners who are licensed to handle electronic waste and ensure that all devices are disposed of in an environmentally friendly and sustainable manner.

Please note that Refurb IT cannot accept majorly damaged hardware because of the potential exposure to hazardous chemicals, which we are not trained to handle. In these cases, it is advisable to have such devices disposed of by a trustworthy recycling centre that is capable of securely wiping any data on the device.



WEEE Directive

The WEEE Directive is a regulation implemented by the European Union (EU) to reduce the amount of waste electrical and electronic equipment (WEEE) generated and promote the sustainable disposal of this equipment. If you want to donate a device, such as a computer or a smartphone, it is important to consider the WEEE Directive to ensure that the device is disposed of in an environmentally responsible manner.

Under the WEEE Directive, the producer of the electronic device is responsible for the collection, treatment, recovery, and disposal of the device. However, some organisations have a system in place to collect and recycle electronic devices. Refurb IT has a collection system in place and a process to reuse or safely recycle when necessary.

When disposing or donating a device, it is important to ensure that all personal data has been removed from the device. This includes any files, documents, or personal information that may be stored on the device. If you are unsure how to remove personal data from the device, seek assistance. If you intend to donate to Refurb IT we can securely wipe the data for you or maybe be able to advise you how to (please also refer to our 'Donation, Data Protection and Privacy' document at XXXXXXXXXXXXXXXXXXXX)

For more information on WEEE directive, please visit: <https://www.hse.gov.uk/waste/waste-electrical.htm>

By donating your device, you are helping to reduce the amount of waste generated and promoting the sustainable disposal of electronic devices. However, it is important to ensure that the device is disposed of in an environmentally responsible manner and all personal data has been removed before donation.

If you have any concerns or queries, please contact Refurb IT:

W: www.reachingpeople.co.uk

T: 07737 213477

E: refurbit@reachingpeople.co.uk

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Date created:	
Date of next review:	